**BELLEVUE PUBLIC LIBRARY BOARD MEETING**

**TUESDAY, FEBRUARY 16, 2021**

**5:15 P.M IN PERSON AND VIA TELECONFERENCE**

**BELLEVUE PUBLIC LIBRARY/ COUNCIL CHAMBERS - BELLEVUE, IOWA**

**563-872-1010 ID: 9002 PASSWORD: 123**

The Bellevue Public Library Board met on Tuesday, February 16, 2021 at 5:15 P.M. with President Krisy Dempewolf presiding.

The roll was called as follows: Present: Board members Krisy Dempewolf, Pat Connolly, Melissa Fondell, Ann Hoff, Barry Nudd, Ron Roling and Curt Zeimet. Also present was Marian Meyer, Library Director and Secretary.

**APPROVAL OF AGENDA**

President Dempewolf asked the Board for any additions, deletions, or corrections to the agenda of February 16, 2021. A motion to approve the agenda was made by Fondell and seconded by Nudd.

**APPROVAL OF MINUTES OF REGULAR MEETING**

After reading the January 19, 2021 minutes President Dempewolf asked for any additions or corrections to the minutes. There being none, a motion was made by Hoff and seconded by Roling to approve the minutes of the last regular meeting. Approved.

**LIBRARIAN’S REPORT**

The Director presented the Librarian’s Report for the month of January 2021. A motion to approve the report was made by Zeimet and seconded by Connolly. Approved.

**FINANCIAL REPORT AND APPROVAL OF BILLS**

The Director presented the library bills for the month of February 2021 to the Board with a correction to the computer line item to Follett. The correct amount should be $1,042.50 and, therefore, the total amount of operating expenses should be $2,063.80. A motion to approve the bills was made by Zeimet and seconded by Connolly. Approved.

**UNFINISHED BUSINESS**

The 3-Printer was delivered, and the new 3-D Policy was reviewed and discussed. The Board will review the 3-D Agreement Form at the March 2021 meeting. All the 3-D Printer information will be linked to the website and our Facebook page.

We will continue the Books on the Bench Program as long as our patrons request it.

Our Children’s Librarian, Kimberly Bulman will be leaving us by mid-April. I have attached a copy of her letter to the Board and her job description. There was further discussion of her working some hours from home to continue the advertising of the Library. At the March meeting the Board will be asked to approve Ms. Bulman’s reduced hours and hire a new Children’s Librarian. The advertisement will be given to the Bellevue Herald-Leader and listed on Facebook after the Board meeting on Wednesday.

The Library Hours were discussed and when the Library can open fully, we will return to the regular hours and be open from 10-5:30 every day except Wednesday which is until 7:00 and 10:00 –3:00 p.m. on Saturdays.

**NEW BUSINESS**

President Dempewolf initiated discussion on Library Board Development. The Library Bylaws were included in the package of information sent by the Director prior to the meeting. Next month she would like to have more discussion on the Bylaws, the Library Bills of Rights and the Goals and Objectives of the Library.

The Director discussed easier access through the front door of the Library. Though the door meets federal and state regulations access could be improved with an electronic door opener. She will research this and look into obtaining a grant.

The Director presented the March 2021 calendar to the Board. A motion was made by Zeimet and seconded by Nudd to approve the calendar. Approved.

President Dempewolf announced the next Library Board meeting will be on Tuesday, March 16, 2021 at 5:15 and will be open to attend in person in the library or council chambers (with masks and 6 ft. distance) or by teleconference (using the phone number 563-872-1010, ID of 9002 and password of 123).

**ADJOURNMENT**

President Dempewolf announced adjournment of the meeting at 6:30 p.m.

Respectfully submitted, Marian L. Meyer, Library Director and Secretary